

**TOWN ADMINISTRATOR REPORT**  
**March 2023**

1-General Administration –The Town’s ARPA plan will have an amendment proposed for adoption at the March Town Meeting.

2-Town Facilities – The Engineering Department has reviewed bids for the Main Street roundabout. Award is expected at the March Town Meeting. The Town Engineer has worked closely with the staff to propose an amendment to the Town’s ARPA plan to upgrade the lab facilities at the water treatment plant.

3-Planning and Zoning – The Planning and Zoning Department has been preparing the 2023 Master Plan for review. The Planning Department has been working on obtaining a number of various zoning and planning matters.

4-Community Development– The Community Development Department is obtaining bids and prices for various Program Open Space and Community Parks and Playgrounds projects. The Department will be presenting items for approval at the April Town Meeting.

5-Administration – The Accounting Department is working with the input and proposals from the various departments to prepare a preliminary budget document for the Mayor’s review. The Mayor will be meeting with Department Heads to begin formulating the FY 24 Budget.